

FORM 11
NOTICE OF CHANGE OF REGISTERED OFFICE OR ADDRESS FOR SERVICE
SECTION 55 OF THE COMPANIES ACT, 2013

Company Name:.....

Company No:.....

Address for New Registered Office:.....

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The change in the address for service of the company takes effect on:.....

IMPORTANT INFORMATION

- Refer to section 55 of the Companies Act, 2013.
- A company must have a registered office and an address for service in Malawi.
- The address for service may be the company's registered office or another place.
- If the registered office or the address for service is at the offices of any firm of accountants, legal practitioners, or any other person, you must state that the company's registered office or its address for service is at the offices of that firm or person and also state the particulars of the location in any building of those offices.
- If the registered office or the address for service is not at the offices of any such firm or person but is located in a building occupied by persons other than the company, you must state the particulars of its location in the building.

Note: The change in registered office or the change in address for service takes effect on a date stated in this notice not being a date that is earlier than 5 working days after this notice is registered.

Postal address to which communication from the Registrar may be sent:

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Email:.....

Signature of director/authorized person:.....

Dated:.....

Full legal name of director/authorized person:.....

Completed By:

Signature:.....

Date:.....

Full legal name:.....

Address:.....

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